



Republic of the Philippines  
**SOUTHERN LEYTE STATE UNIVERSITY**  
 Main Campus, Sogod, Southern Leyte  
 website: [www.slsuonline.edu.ph](http://www.slsuonline.edu.ph)  
 email: [slsumaincampus@gmail.com](mailto:slsumaincampus@gmail.com)/  
[op@slsuonline.edu.ph](mailto:op@slsuonline.edu.ph) telefax: (053) 577-8299



*Bids & Awards Committee*

**MINUTES OF PRE-BID CONFERENCE**

October 04, 2019; 1:30 PM

**ACQUISITION OF ONE (1) UNIT MOTOR VEHICLE: A 30 SEATER MINI BUS  
 (AN ENGINE DISPLACEMENT NOT EXCEEDING 4500CC DIESEL FED)**

**Present:**

- |                      |   |
|----------------------|---|
| EPHRAIM L. CALOPE    | -BAC Chairperson                                  |
| TAMAR B. MEJIA, JR.  | -BAC Vice-Chairperson                             |
| JIMSON A. OLAYBAR    | -BAC Member - Goods & Services                    |
| CHARITO V. RUFIN     | -BAC Alternate Provisional Member                 |
| ARTHUR I. CALOPE     | -BAC Provisional Member – End-user Representative |
| JOSEPHINE C. SUMABAT | -BAC Secretariat                                  |
| BERNARDITA G. LORA   | -Observer   |

**Other Present:**

- |                 |   |
|-----------------|---|
| GARRICK HALICAN | -Manager, Hyundai Motors, Cebu          |
| TRIXIA ROSADA   | -Sales Consultant, Hyundai Motors, Cebu |
| ARSENIO OYONG   | -Representative – JAC Motors Tacloban   |

**1.0 Business Matters:**

The meeting was called to order at 1:35 in the afternoon. Mr. Calope welcomed the body and acknowledged the presence of the members of the Bids & Awards Committee, the representatives of the prospective bidders, as well as the Observer. He informed the body that the agenda is the Pre-bid Conference for the Acquisition of One (1) Unit Motor Vehicle: A 30 Seater Mini Bus with an Approved Budget for the Contract (ABC) of THREE MILLION SIX HUNDRED FIFTY THOUSAND PESOS (₱3,650,000.00).

**Points of Clarifications:**

- |                               |   |  |
|-------------------------------|---|--|
| ➤ Engine: Emission Compliant  | - | Euro IV  |
| ➤ Brakes & Suspension         | - | Power-assisted ventilated disc;<br>Rear: power-assisted drum |
| ➤ Maximum passengers          | - | 30 passengers  |
| ➤ Warranty                    | - | 3 years  |
| ➤ Color                       | - | white w/blue trimmings & SLSU logo                           |
| ➤ Audio/Video                 |   |  |
| ➤ Aircon                      |   |  |
| ➤ Brand new                   |   |  |
| ➤ Deliver to SLSU Main Campus |   |  |
| ➤ Opening of Bids/venue/time  |   | Oct. 16, 2019 – 1:30PM                                       |

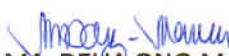
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1 2.0 Adjournment

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There being no other matters to be discussed, the Pre-bid Conference was adjourned at 2:05 in the afternoon.

Certified true and correct:

  
MA. DELIA ONG-MANCA  
BAC Secretary

Attested:

  
EPHRAIM L. CALOPE  
BAC Chairperson

Grandsa Services